

ODP-81-7184
14 OCT 1981

MEMORANDUM FOR: Director of Information Services

FROM: Bruce T. Johnson
Director of Data Processing

SUBJECT: Planning for the Records Management Division

REFERENCE: Your Memo to D/ODP (OIS-81-680/2), Dtd.
17 Aug.'81, Same Subject

1. I understand that [] has met with you and members of your staff and discussed your memo of 17 August 1981. I am told it was agreed our offices would jointly begin the support to TRIS by forming a two-person team to draft a broad system description that could be broadly coordinated and form a basis on which to proceed with a formal system development effort.

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2. I also understand that the OIS team member is [] [] We have identified [] as the ODP analyst and he can begin on 17 October 1981. As agreed to in the August meeting, space will be made available at [] and a two-month target date will be set for their report.

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3. Ed also advised me of your concern and interest in controlling the software development process. I fully support Ed's assertion that responsibility for development of complex administrative systems which interconnect must necessarily remain with ODP. I am confident, however, that your active participation throughout the development process, together with the traditional customer approval in the requirements and acceptance stages, will ensure development of a system which meets the needs of OIS.

4. I have asked [] to set up a meeting shortly after [] convene to review their plans and show our support for that undertaking.

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/s/ Bruce T. Johnson

Bruce T. Johnson

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DD/A/ODP: 13Oct81

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